



# King County Housing Authority

## KCHA Board of Commissioners

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## RENTAL ASSISTANCE DEMONSTRATION PROGRAM (RAD) RESIDENT INFORMATION NOTICE (RIN)

4/8/2025

Dear Munro Manor Residents:

You are invited to a resident meeting about King County Housing Authority's (KCHA's) plans to convert Munro Manor's primary source of federal funding from the Public Housing program to Section 8 rental assistance under the Rental Assistance Demonstration (RAD) program.

We encourage you to come to the resident meetings to learn more about how a RAD conversion would impact your property and you.

**Date:** Wednesday, April 16th

**Time:** 1:00 PM - 2:00 PM

**Location:** Munro Manor Community Room - 630 S. 152nd St., Burien, WA 98148

If you can't attend this meeting, you are welcome to come to any of the meetings at the other properties that KCHA is planning to convert to RAD. We will also be scheduling a webinar later in the month open to residents at all properties we're planning to convert to RAD. Talk to your property management office for more information about these meetings or scan the QR code on the next page.

For translation of this notice contact your Resident Service Coordinator, Traci Abedrabbo 206-315-4376.

RAD is a funding program run by the U.S. Department of Housing and Urban Development (HUD). If KCHA's RAD application is accepted, HUD will change the way it provides rental assistance funds to Munro Manor from Public Housing to a long-term Section 8 contract. The Section 8 program is likely to be a more flexible funding source in the future and will simplify funding for repairs and improvements.

**This letter describes your rights under RAD and explains how a RAD conversion might affect you.**

**You will keep your rental assistance whether or not KCHA participates in RAD.**

**We do not expect that you will need to move from your apartment due to RAD.**

This packet includes current plans for your property in Attachment 1 and Frequently Asked Questions in Attachment 2.

For additional information, scan this QR code:



## Know Your Rights under RAD

### Your Right to Information

At the community meeting, we will describe the Rental Assistance Demonstration (RAD) program and how it will affect you in more detail. We will also answer your questions.

If KCHA is accepted into the RAD program, then we will have additional resident meetings about our plans.

You have the right to hear about major changes in the plans for the project, and we will invite you to additional meetings if major features of the plans change.

You also have a right to organize and to form a resident organization to serve as your voice and to keep you informed about the RAD plans.

### Your Right to Rental Assistance

RAD does **not** affect your rental assistance.

You will keep your rental assistance if you continue to comply with the requirements of your lease. You will need to sign a new lease with information about RAD, but the terms will be similar to the lease you have now.

In most cases, your rent will not change because of RAD. If your rent changes, the increase will be phased in gradually.

### Your Right to Relocation Assistance and Right to Return (if relocation is required)

Our current plans for your property will **not** require you to move.

If our plans change, and your property needs repairs that would require you to move out of your unit temporarily, you have a right to relocation protections under the RAD rules, including advance written notice, a right to return to your unit, and other relocation protections.

For more information see HUD's RAD **FACT SHEET #9**  
URL: [RADResidentFactSheet\\_9\\_RADandRelocation.pdf](#)



## **Attachment #1**

### **Current Plans for Munro Manor**

This attachment outlines KCHA's plans for converting Munro Manor from public housing to a Section 8 project-based rental assistance program under HUD's Rental Assistance Demonstration (RAD). This funding conversion preserves and improves the property while ensuring residents continue to receive affordable housing assistance.

KCHA plans to complete the conversion by **December 2026**, and will provide regular updates on progress. We will also have resident meetings to discuss these plans in more detail. If you have any questions, contact your Property Management Office.

**Note:** These plans may change. As we develop the plans, we will consider:

- The opinions of residents
- An independent professional's analysis of what needs to be repaired
- The long-term cost to maintain the property
- The financing we may be able to get

#### **RAD Conversion Overview**

Munro Manor may transition from public housing to Section 8 project-based rental assistance through the Rental Assistance Demonstration (RAD) program. Our plan for RAD Conversion at Munro Manor:

- Will **not** include any major renovations to your property
- Will **not** transfer rental assistance from your property to another
- Will **not** partner with a developer or any other entity.
- Will **not** affect your eligibility for rental assistance
- Will **not** require you to move.
- **Will** change Munro Manor's primary source of federal funding from public housing to Section 8 rental assistance under the RAD program.

You must continue to comply with your lease, and you will need to sign a new, similar 12-month lease during the RAD process. See more in **Lease Transition** below.

## **Projected Timeline**

Most RAD conversions take 6 to 18 months after the application is approved. If HUD approves KCHA's application, we will send you another letter with a projected timeline.

## **Renovation Plans**

We do **not** have any plans for major renovation or construction at Munro Manor as part of the RAD conversion.

We will hire a company to inspect Munro Manor and complete an assessment of the property's repair needs. The assessment will identify some necessary repairs, but we do not expect any major repairs that would require you to temporarily move.

## **Lease Transition**

As part of the RAD conversion process, you will need to sign a new 12-month lease. The terms of the new lease will be similar to your current lease. In addition to your new lease, you will also need to sign a new **RAD Lease Addendum**.