

ADDENDUM:

01

TODAY'S DATE: 08/04/2021

PROJECT NAME: Roofing Services – Task Order Contract

CONTACT / TITLE: Danielle Munroe Management Analyst

PHONE / EMAIL: 206-574-1200 daniellem@kcha.org

This Addendum is used to Identify Items in the Original Documents with Action as Follows:

BID
 RFQ
 RFP
 CLARIFY
 CHANGE
 DELETE
 ADD
 SUBSTITUTE

4 Page(s) Total for this 2 page Addenda and (2) REVISED Attachments

Q:

According to Attachment A, Item N this contract will be subject to WA State, Department of L&I Prevailing Wage Rates. Is this correct? Prevailing Wage Rates are substantially higher than what is listed on Attachment Fa.

A:

Yes, this project will be subject to Washington State Prevailing Wages and the contract vendor will be required to submit an *Approved Statement of Intent to Pay Prevailing Wage* and at the conclusion of the project submit an *Approved Affidavit of Wages Paid*. At times this project may also fall under Davis Bacon requirements. Attachment Fa. is intended to ensure that contractors do not pay its employees that perform such work for KCHA less than the rates listed on the HUD Maintenance Wage Rate Determination (for further instruction please see Page 4 of 9 of the RFP).

Q:

In regard to Attachment J – Pricing Sheet: Our company does not self-perform sheet metal work. What should we use for an hourly rate for the Sheet Metal line item, since we will most likely be outsourcing to a subcontractor to perform this scope? Would you add a line item for Subcontractors with a mark-up %, similar to the line for materials?

A:

As discussed on the Pre-Proposal Zoom call, we are issuing a **REVISED – Attachment J – Pricing Sheet** (attached). This will more clearly define the rates you will be charging for the different wage rates. However, if the pricing sheet doesn't address item(s) which suite your company, we ask that you add an additional sheet which lists out your company's specific charges, so that these amounts are included in the contract. Please note that subcontractors are still obligated to provide wage rates to state/fed to ensure proper payment.

Q:

Page 7 of 9 of the RFP requires "Commercial Crime Insurance". This is an unusual request and we would suspect that most bidders do not normally carry this coverage and would need to purchase it in order to be in compliance with the contract. Is it necessary?

A:

We are waiving this requirement from our Minimum Insurance Requirements from this contract. Please see the attached **REVISED – Page 7 of 9 of the RFP**.

Q:

During the initial three (3) year contract, do you allow for Price Negotiations? What about after the initial term.

A:

We ask that you do your best at this initial proposal to carry you through for the full contract. That said; if, at any time, there is a change that occurs for your company and you need to re-negotiate the terms of the contract, you'll need to do so in writing with backup documentation. No changes shall occur without a signed Change Order. The contract (35.D) does have language for Wage Rate reviews.

Q:

What kind of roofs do you have?

A:

We manage ~4500 units at nearly 100 different communities, homes and buildings. Please see the Roofing and Sheathing Spec sheet – Attachment J.ii for additional information.

Q:

What is the Holiday Schedule?

A:

KCHA observes all 10 Federal (WA State) Holidays. In addition, our offices close two additional days, however those are not observed as holidays in regard to the contract.

**ATTACHMENT J
PRICING SHEET**

King County Housing Authority (KCHA) – Roofing Services Task Order Contract

<u>Hourly Rates -</u>	King County		Skagit County		Thurston County	
	Davis Bacon	Prevailing Wage	Davis Bacon	Prevailing Wage	Davis Bacon	Prevailing Wage
Rofer	\$	\$	\$	\$	\$	\$
Rofer (using IBM)	N/A	\$	N/A	\$	N/A	\$
Sheet Metal	\$	\$	\$	\$	\$	\$
General Laborer	\$	\$	\$	\$	\$	\$
Laborer (Residential)	N/A	\$	N/A	\$	N/A	\$
Carpenter	\$	\$	\$	\$	\$	\$
Carpenter (Residential)	N/A	\$	N/A	\$	N/A	\$

(For other positions/rates that may not fall under the above listed fields, include on an additional sheet.)

Out of County surcharge - \$ _____

Overtime Modifier (i.e. 1.5x above rate) - _____

Federal Holiday Modifier (i.e. 2x above rate) - _____

Mobilization Fee (if applicable) - \$ _____

Equipment charge(s) - *Submit a Rate Sheet for typical equipment cost per day and week**

Material/Supplies cost(s) - _____%

(Note: Contract may allow up to 15% mark-up over wholesale)

*All receipts for equipment and materials are required to be submitted for compliance.

Please provide a list of typical charges or fees which may be assessed for additional task order services not included in the above list.

Minimum Insurance Requirements

Shall be at least as broad as:

1. Insurance Services Office (ISO) covering: Commercial General Liability written on an “occurrence” basis.
2. Insurance Services Office (ISO) covering: Automobile Liability, symbol 1 (any auto).
3. Worker’s Compensation Insurance (L&I) as required by Washington State Law and Washington Stop Gap.
4. Contractor’s Pollution Liability with coverage at least three (3) years after the completion of the work.
5. ~~Commercial Crime: \$1,000,000 per claim for dishonest acts including loss due to theft of money, securities, and property; damage to buildings and property; fraud; and alteration of documents.~~

*Waived per Risk Mgmt on 8/3/2021.

Minimum Coverage:

Shall be at least as broad as:

1. **General Liability (CGL):** **\$1,000,000.00** per occurrence for bodily injury, personal injury, property damage, and products/completed operations with no less than a \$2,000,000 aggregate limit
2. **Automobile Liability:** **\$ 1,000,000.00** per accident for bodily injury/property damage.
3. **Washington Stop Gap:** **\$ 1,000,000.00** per accident for bodily injury, sickness, or disease.
4. **Pollution Liability:** **\$ 1,000,000.00** per claim applicable to the work performed covering pollution and/or asbestos liability with a \$ 2,000,000 aggregate limit.
5. ~~**Commercial Crime:** **\$1,000,000.00** per claim for dishonest acts including loss due to theft of money, securities and property; damage to buildings and property; fraud; and alteration of documents.~~ *Waived per Risk Mgmt on 8/3/2021.

Deductibles and Self-Insured Retentions:

Any deductibles or self-insured retentions must be declared to and approved by the KCHA. At the option of KCHA, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects KCHA, its officers, officials, employees and volunteers; or the contractor shall provide a financial guarantee satisfactory to KCHA guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions:

1. The CGL Automobile, and Contractor’s Pollution Liability policies shall contain, or be endorse to contain, a provision naming the Authority (KCHA), and their officers, officials, employees, agents, partners, and volunteers as additional insureds as respects products and services of the contractor.
2. The contractor’s insurance coverage shall be primary insurance as respects the Authority (KCHA), its officers, officials, employees, agents, partners, and volunteers. Any insurance or self-insurance maintained or expired by the Authority (KCHA), its officers, officials, employees, agents, partners, or volunteers shall be excess of the contractor’s insurance and shall not contribute with it.