



ADDENDUM:

02

TODAY'S DATE: 02/02/2022

PROJECT NAME: Civil Sitework – Task Order Contract

CONTACT / TITLE: Danielle Munroe Management Analyst

PHONE / EMAIL: 206-574-1200 daniellem@kcha.org

This Addendum is used to Identify Items in the Original Documents with Action as Follows:

- BID
- RFQ
- RFP
- CLARIFY
- CHANGE
- DELETE
- ADD
- SUBSTITUTE

2 Page(s) Total for this Addenda

-
- Q: Is there an estimate/range for the contract resulting from this solicitation?
- A: Our last initial contract was \$500,000 for 18 months. We are assuming historical data again.
- Q: What has been the typical amount of work for this contract over the past several years?
- A: The last full contract (initial plus extensions) was 3 years and funded at \$1MM. The scale of each Task Order is no more than \$50k.
- Q: Is this a one year contract, or is all work still placed out to bid?
- A: Yes, it is an initial 1 year term with the option to extend for up to a contract maximum of 5 years depending on spending. The awarded contractor will need to provide estimates for requested work. As long as the estimate is under \$50k, no additional contracts or intents are required.
- Q: If called out for an emergency, what is the minimum hours we can bill?
- A: KCHA has no minimum requirement. If the proposer has a set minimum, please include that information in your proposal – Attachment J “Pricing Sheet”
- Q: Is each Task Order based on Time & Materials?
- A: Yes, after each proposal the awarded contractor will receive a Purchase Order good for that proposed work.

- Q: What if the proposal (based on our good faith estimate) has errors or additional work is necessary, what is that process?
- A: While we ask you to do your very best, unforeseen aspects can occur. Communication during the process is of the utmost importance. We expect to hear from the awarded contractor immediately with changes to the original estimate.
- Q: Pricing in the different counties, as well as Seattle proper can be difficult. Can you give an estimate of where the largest percentage of work will be located?
- A: KCHA has properties in Skagit, Thurston and King Counties. Seattle proper is not our district. The majority of work will occur in King County and the closest locations to Seattle will be Shoreline to the north, Burien to the south and our eastside properties across Lake Washington.
- Q: Will the awarded contractor be expected to hold pricing for the entirety of the contract?
- A: We ask the awarded contractor to propose prices that are good for the entire contract term. Initially, this will be one year. After that, with reasonable justification we will review in consideration of proposed price increases.
- Q: Who held the last contract?
- A: Puget Paving.
- Q: Listed in the Scope of Work, it refers to after hour emergencies, how often will the awarded contractor be expected to provide such services?
- A: Honestly, it doesn't occur very often. We do need to have it listed because if an emergency comes up and we need to call on you, we have the expectation that you will answer the call 24/7.
- Q: Does KCHA have EDO (Economic Development Opportunities) requirements related to this contract?
- A: Although KCHA has no written requirements, KCHA itself is an Equal Employment Opportunity employer and strongly encourages minority-owned and women-owned businesses, socially and economically disadvantaged businesses and small businesses to submit proposals and to participate as subcontractors and suppliers on KCHA contracts.
- Q: When is KCHA looking to award the contract and start issuing purchase orders on the contract?
- A: KCHA would like to begin issuing purchase order within the next 60-days.

END OF ADDENDUM