

ADDENDUM:

4

TODAY'S DATE:

06.14.23

PROJECT NAME: Glenview Heights Exterior Upgrades

CONTACT / TITLE: Amy Kurtz

PROJECT MANAGER

PHONE / EMAIL: 206.574.1283

AmyK@kcha.org

This Addendum is used to Identify Items in the Original Documents with Action as Follows:

☒ **BID**

☐ **RFQ**

☐ **RFP**

☒ **CLARIFY**

☒ **CHANGE**

☐ **DELETE**

☒ **ADD**

☐ **SUBSTITUTE**

19 Page(s) Total for this Addenda including this page.

OMIT Specification Sections Noted on TOC

01 10 10 Statement of Work

00 22 13: Supplement instructions to bidders

ADD

01 26 00: Contract Modifications Procedures

06 20 00: Interior Carpentry

06 20 13: Exterior Carpentry

Page B2 Bidders Experience Record

Pages B9a Section 3 Business Certification

Pages B9b Section 3 Subcontractor Work Plan

CHANGE: Table of Contents

Summary 01 10 00 to read 00 10 10

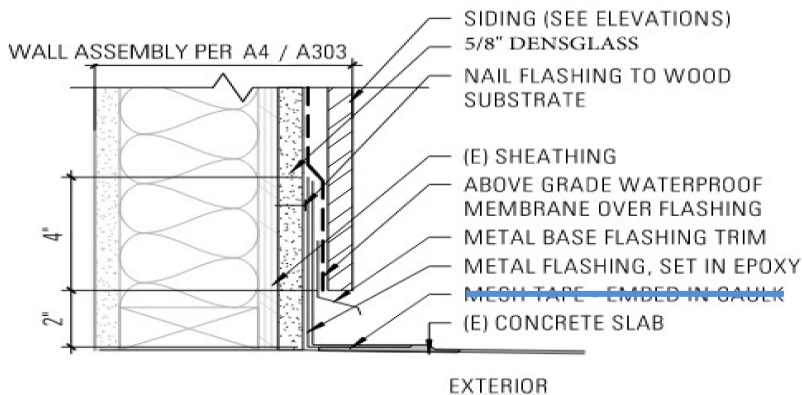
Metals 05 05 00 to read 05 50 00

Roof Accessories 07 77 20 to read 07 72 20

Painting 09 91 00 to read 09 90 00

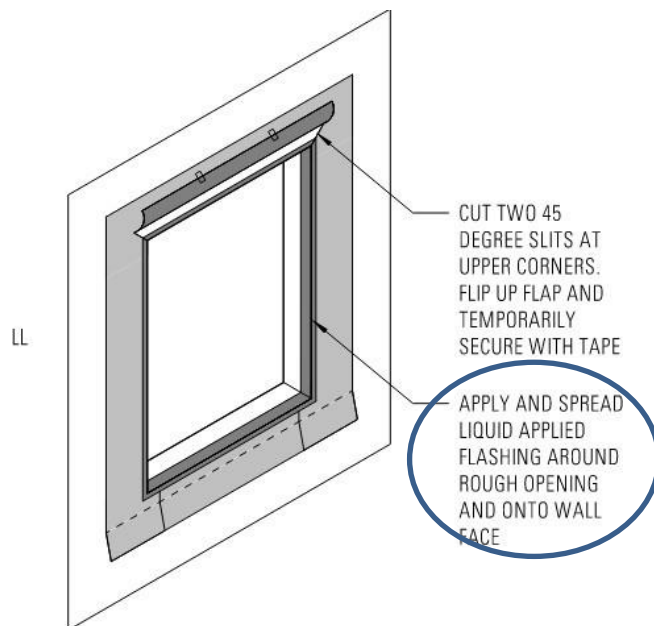
CONTRACTORS QUESTIONS:

1. Detail C2/A301 calls for the metal flashing to be set in epoxy mesh tape, embed in caulk at (E) Concrete slab. Is this detail applicable to this project and if so, what epoxy product is specified? **ANSWER: Epoxy to be Sikaflex- Omit Mesh tape embedded in caulk.**



C2 WALL BASE @ CONCRETE PATIO
3" = 1'-0"

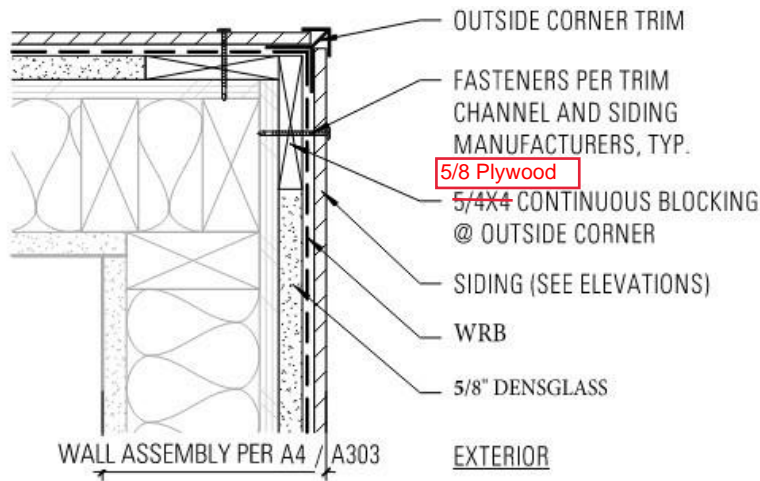
2. The window wrap details call out for liquid applied at the edge of the existing plywood and over the new GWB, as well as over the metal back dam of the windowsill. What's the specified liquid applied product? Will this detail be applicable to the project? Detail A5, B5, B6 Sheet A404 and the details called out as well for the doors. **ANSWER: Change to read Tyvek Tape- Omit Liquid Applied Flashing**



STEP 4

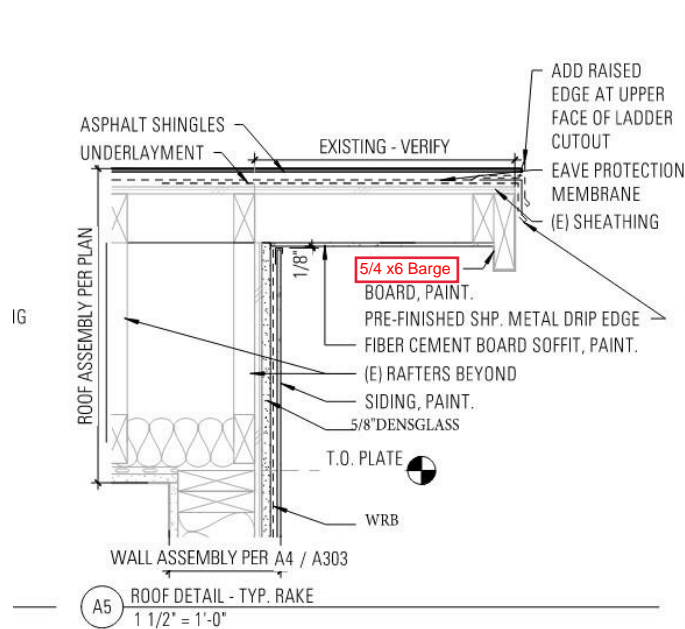
3. Sheet A303 Detail C3, D3 call for 5/4 X 4 continuous blocking @ outside corner, along with the new 5/8" Dens-Glass. The result will be a 3/8" difference in the substrate, I believe the design intent is for the substrate to be flush, can you please clarify & specify the blocking material specified.

ANSWER: Substrate to be flush. Change 5/4x4 to read 5/8" Plywood.



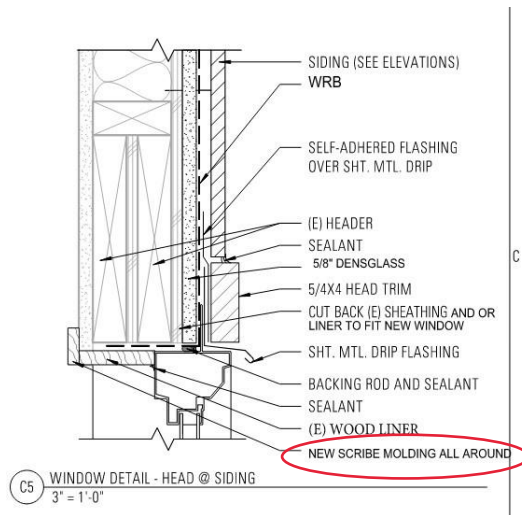
C3 PANEL SIDING DETAIL - TYPICAL EXTERIOR CORNER TRIM
3" = 1'-0"

4. There are two different fascia dimensions called out in the drawing details for the gable end fascia and the eave fascia. Sheet A303 detail A4 calls out for 5/4 X 8 fascia at the eave and sheet A304 detail A5 calls out for 5/4 X 6 fascia. Is the design intent correct, or will there be one size fascia all the way around? **ANSWER: Detail should read 5/4x6 Barge board. There will be two different sizes as noted. .**

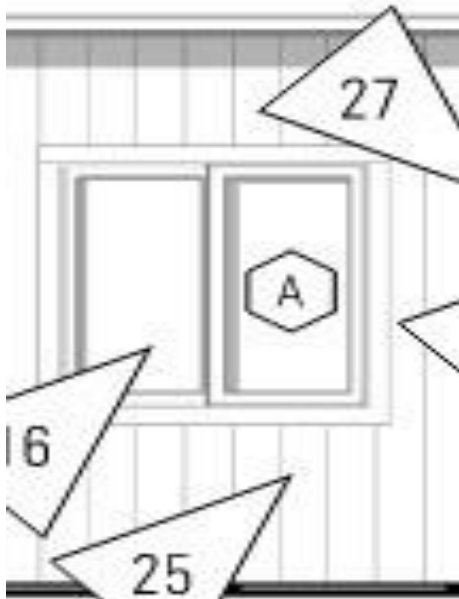


A5 ROOF DETAIL - TYP. RAKE
1 1/2" = 1'-0"

5. The window detail C5 A404 calls out new scribe molding all around, is the design intent to remove and replace? Or is the arrow in reference to installing the scribe around the window liner over the new window has been set? **ANSWER: Contractor to use scribe mold on interior of window liner if gap between new window and existing liner exceeds 1/2".**



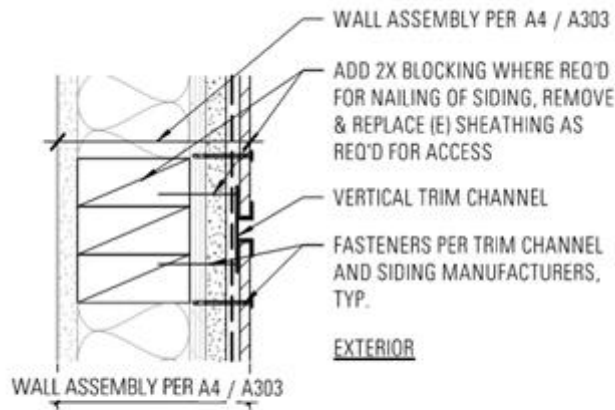
6. Addendum #1 reference both 1X8 & 1X10 Nickel-Gap vertical siding, the elevations show one profile. Please clarify the design intent. **ANSWER: Use 1x8 Nickel-Gap Vertical Siding. Omit 1x6 from specification 074646. (1x10 is not indicated and NA)**



7. it's noted in the drawings for additional blocking were required for nailing of the siding, aluminum trim. Is the intent to layout the panels and then rip the existing plywood and add flat blocking at all panel edges / aluminum trim? Will the existing plywood be an acceptable nailer?

ANSWER: General Fastening Requirements Fastening to Wood

When using nails, a minimum of 1-1/4 inches must penetrate structural framing. The minimum penetration may include the thickness of the structural sheathing (7/16 inch OSB or 1/2 inch plywood). When using screws, a minimum of 3/4 inches must penetrate the structural framing.



- (C5) PANEL SIDING DETAIL - VERTICAL TRIM
3" = 1'-0"

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Finish carpentry items.
- B. Composite door frames.
- C. Wood trim, base trim, casings and moldings.
- D. Hardware and attachment accessories.

1.2 RELATED REQUIREMENTS

- A. Section 06 10 00 - Rough Carpentry: Plywood backing boards, support framing, grounds, and concealed blocking.
- B. Section 07 46 46 - Fiber-Cement Siding
- C. Section 08 16 13 - Fiberglass Doors: Coordination with composite door frames.
- D. Section 08 53 13 - Vinyl Windows
- E. Section 09 90 00 - Painting and Coating

1.3 REFERENCE STANDARDS

- A. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware; 2016a.
- B. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2021a.
- C. AWI (QCP) - Quality Certification Program; Current Edition.
- D. AWI/AWMAC/WI (AWS) - Architectural Woodwork Standards, 2nd Edition; 2014, with Errata (2016).
- E. AWMAC/WI (NAAWS) - North American Architectural Woodwork Standards; 2021, with Errata.
- F. AWPA U1 - Use Category System: User Specification for Treated Wood; 2021.
- G. NHLA G-101 - Rules for the Measurement & Inspection of Hardwood & Cypress; 2015.
- H. WDMA I.S. 4 - Industry Specification for Preservative Treatment for Millwork; 2015a.

1.4 ADMINISTRATIVE REQUIREMENTS

- A. Sequence installation to ensure utility and other concealed connections are achieved in an orderly and expeditious manner.

1.5 SUBMITTALS

- A. See Division 1 Project Administration for submittal procedures and requirements. Refer to BID PACKAGE for these GENERAL REQUIREMENTS.
- B. Shop Drawings: Indicate materials, component profiles, fastening methods, jointing details, and accessories.
 - 1. Scale of Drawings: 1-1/2 inch to 1 foot, minimum.
 - 2. Provide information as required by AWI/AWMAC/WI (AWS) or AWMAC/WI (NAAWS).
 - 3. Include certification program label.
- C. Certificate: Submit labels and certificates required by quality assurance and quality control programs.
- D. Maintenance Data for users operation and maintenance of system including:
 - 1. Methods for maintaining system's materials and finishes.

2. Precautions about cleaning materials and methods that could be detrimental to components, finishes, and performance.

1.6 QUALITY ASSURANCE

- A. Perform work in accordance with AWI Architectural Woodwork Quality Standards Illustrated, Custom grade.
- B. Fabricator Qualifications: Company specializing in fabricating the products specified in this section with minimum five years of documented experience.
 1. Accredited participant in the specified certification program prior to the commencement of fabrication and throughout the duration of the project.
- C. Quality Certification:
 1. Comply with AWI (QCP) woodwork association quality certification service/program in accordance with requirements for work specified in this section: www.awiqcp.org/#sle.
 2. Provide labels or certificates indicating that work complies with AWI/AWMAC/WI (AWS) or AWMAC/WI (NAAWS) requirements for grade or grades specified.
 3. Provide designated labels on shop drawings as required by certification program.
 4. Provide designated labels on installed products as required by certification program.

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Protect work from moisture damage as required by the Quality Certification Program for installation of the installed products to meet the Performance and Design Criteria.
- B. Handle materials and products to prevent damage to edges, ends, or surfaces.

PART 2 PRODUCTS

2.1 FINISH CARPENTRY ITEMS

- A. Quality Standard: Custom Grade, in accordance with AWI/AWMAC/WI (AWS) or AWMAC/WI (NAAWS), unless noted otherwise.
- B. Surface Burning Characteristics: Provide materials having fire and smoke properties as required by applicable code.
- C. Interior Woodwork Items:
 1. Moldings, Bases, Casings, and Miscellaneous Trim: Medium-Density Fiberboard: ANSI A208.2, Grade MD-Exterior Glue.

2.2 INTERIOR WOOD TRIM, CASINGS AND MOLDINGS (DOORS INTERIOR INCLUDING STORAGE)

- A. Casing Header: 1" x 4" MDF Flat stock.
- B. Casing Legs: 9/16" x 2-1/2" MDF Flat stock.
- C. Scribe molding around interior of window liners as needed.
- D. Moisture Content: 4 percent to 7 percent.
- E. Formaldehyde Content: Manufactured with no added formaldehyde, including formaldehyde free binders. Labeled by manufacturer as containing no added urea formaldehyde (NAUF).

2.3 FASTENINGS

- A. Adhesive for Purposes Other Than Laminate Installation: Suitable for the purpose; not containing formaldehyde or other volatile organic compounds.
- B. Fasteners for Exterior Applications: Hot-dipped galvanized steel complying with ASTM A153/A153M; length required to penetrate wood substrate 1-1/2 inch minimum.
- C. Concealed Joint Fasteners: Threaded steel.

2.4 ACCESSORIES

- A. Adhesive: Type recommended by AWI/AWMAC to suit application.
- B. Primer: As specified in Sections 09 90 00 - Paintings and Coatings.
- C. Wood Filler: Solvent base, tinted to match surface finish color.

2.5 FABRICATION

- A. Select and cut material to exclude damaged, marked or defective areas.
- B. Shop assemble work for delivery to site, permitting passage through building openings.
- C. When necessary to cut and fit on site, provide materials with ample allowance for cutting. Provide trim for scribing and site cutting.
- D. All casing and trim pieces are to be single lengths up to 20 feet in length. Within 20 feet of installed length, no single piece shall be less than 5 feet long.

PART 3 EXECUTION

3.1 EXAMINATION

- A. Verify adequacy of backing and support framing.

3.2 INSTALLATION

- A. Install custom fabrications in accordance with AWI/AWMAC/WI (AWS) or AWMAC/WI (NAAWS) requirements for grade indicated.
- B. Set and secure materials and components in place, plumb and level.
- C. Carefully scribe work abutting other components, with maximum gaps of 1/32 inch. Do not use additional overlay trim to conceal larger gaps.
 - 1. Scribe and cut interior finish carpentry to fit adjoining work. Refinish and seal cuts as recommended by manufacturer.
 - 2. Where face fastening is unavoidable, countersink fasteners, fill surface flush, and sand unless otherwise indicated.
 - 3. Install to tolerance of 1/8 inch in 96 inches for level and plumb. Install adjoining interior finish carpentry with 1/32-inch maximum offset for flush installation and 1/16-inch maximum offset for reveal installation.
- D. Flush nail fascia boards. Drive nail so the back of the head is flush with the board surface. Do not overdrive nails.

3.3 PREPARATION FOR SITE FINISHING

- A. Set exposed fasteners. Apply wood filler in exposed fastener indentations. Sand work smooth.

3.4 TOLERANCES

- A. Maximum Variation from True Position: 1/16 inch.
- B. Maximum Offset from True Alignment with Abutting Materials: 1/32 inch.

3.5 PROTECTION

- A. Protect installed work as required by the quality standard to maintain product performance, design criteria and warranty.

END OF SECTION

PART 1 GENERAL

SUMMARY

A. Section includes:

1. Exterior running trim including but not limited to:
 - a. Deck framing, Window/Door Trim Boards,
 - b. Exterior Privacy Walls
 - c. Electrical panel chase cap,
 - d. Exterior penetration surrounds,
 - e. Exterior wood trim,
 - f. Vent covers,
 - g. Miscellaneous Fasteners and accessories.
 - h. Exterior composite decking,

1.2 RELATED SECTIONS

- A. Section 061000 - Rough Carpentry**
- B. Section 074646 - Fiber Cement Siding and Trim**
- C. Section 076200 - Sheet Metal, Flashing and Trim**
- D. Section 079200 - Joint Sealants**
- E. Section 099000 - Painting**

1.3 REFERENCES

- A. Applicable provisions of the following standards applies to the work of this Section, except as modified herein, and are hereby made a part of these Specifications to the extent required:**
1. APA - PS 1-95 for Construction and Industrial Plywood with Typical
 2. APA Trademarks
 3. AWI - Architectural Woodwork Quality Standards, Guide Specifications and Quality Certification Program, 8th Edition, Version 1.0, 2003
 4. IBC - International Building Code, 2012 edition with Washington State Amendments
 5. UL - Underwriters Laboratories
 6. WCLIB - Standard Grading Rules No. 17, 2002 edition
 7. WWPA - Western Lumber Grading Rules 2004 edition

1.4 SUBMITTALS

A. Submit in accordance with the following:

1. Samples: For each species, submit a sample cut of lumber minimum twelve (12") inch long for each material.

1.5 QUALITY ASSURANCE

A. Evidence of Grade: Conform to IBC 2303 and DOC PS 20.

1. Finish Lumber: Stamp each piece of lumber with grade mark and trademark of Association having jurisdiction.
2. In Lieu of Grade Stamping Exposed to View Lumber: Certify by manufacturer that products meet or exceed specified requirements.

1.6 DELIVERY, STORAGE AND HANDLING

A. Conform to requirements of the following:

1. Protect materials against weather and contact with damp or wet surfaces. Stack lumber, plywood and other panels flat with spacers between each bundle to provide air circulation. Provide for air circulation within and around stacks and under temporary coverings.

1.7 PROJECT SITE CONDITIONS

- A. Weather limitations: Proceed with installation only when existing and forecasted weather conditions permit work to be performed and at least one (1) coat of specified finish can be applied without exposure to rain, snow or dampness.
- B. Do not install finish carpentry materials that are wet, moisture damaged, or mold damaged.

PART 2 PRODUCTS

2.1 MATERIALS, GENERAL

- A. Materials and assemblies shall be in accordance with referenced AWI Manual
- B. Materials:
 1. Species and Grade: Western red cedar, Grade C and Better Clear.
 2. Maximum Moisture Content: Fifteen (15%) percent.
 3. Finish: See Section 09 90 00, Painting.
 4. White wood (fir, hem-fir, spruce, and pine) **are not accepted.**
- C. Glue for Woodwork: Waterproof. Best quality for the intended use.
- D. Vent Covers:
 1. Louvered Wall Vent: Painted aluminum Louvered Wall Vent with screen, Master Flow DA1212 or accepted. 14" x 14" / match existing size.
 2. Ceiling Vent Cover: Pre -painted Steel Vent Cover with screen. Shoemaker 1050/ Ameriflow 377 or accepted. 8" x 8" / match exiting size.
 3. Dryer/Range hood Vents: Famco Hooded Wall Vent with Screen: SWVP or accepted.
 4. Fasteners: Stainless Steel Tamper Proof Screws: #8 minimum diameter.
- E. Rough Hardware:
 1. Provide necessary nails, spikes, screws and bolts as required for conditions of installation.
 - a. Fasteners and anchors as appropriate to existing and new substrates.
 - b. Sizes and quantities not less than required by Building Code.
 - c. Rough hardware: Stainless Steel Screws, Zinc Coated Nails, Hot Dipped Galvanized Bolts and Misc. Fasteners. Fastenings/Quantities: Furnish as necessary whether indicated or not.
- E. Exterior Composite Decking:
 1. Basis of Design: Trex, Select Composite Decking or approved equal.
 2. Type 2-inch square edge boards- 5/4"x 6" composite board
 3. Deck Skirt to be Composite 1"x10"
 4. Color- To be selected by owner.

2.2 FABRICATION

- A. Mill to detail of specified hardwoods or softwoods as scheduled and as required to complete the work.
- B. Workmanship:

1. To be AWI "Premium Grade" as applicable.
 - a. Finish exposed surfaces smooth, free from tool and machine marks.
 - b. Use concealed fastenings wherever possible.
 - c. Kerf backs of members more than 5" wide, or more than 1" net thickness.
 - d. Joints:
 - i. Make tight.
 - ii. Form to conceal shrinkage, as far as possible.
- C. Fitting and Adjustment: Regardless of tolerances specified for individual components forming portions of working assemblies, make final fitting and adjustments as required.

PART 3 EXECUTION

3.1 EXAMINATION

- A. Verify conditions as appropriate to receive work of this Section. See AWI 1700-G-3 for requirements. Do not start work until unsatisfactory conditions are corrected?
- B. Verify adequacy of backing and support framing.
 - C. Verify mechanical, electrical and building items affecting work of this section are placed and ready to receive this work.

3.2 PREPARATION

- A. Field Measurements: Take dimensions necessary prior to fabrication and installation.
- B. Back prime work scheduled to be painted prior to installation.
- C. Protect surrounding areas or surfaces to preclude damage during installation.

3.3 INSTALLATION/FINISH CARPENTRY

- A. Do not use materials that are unsound, warped, improperly treated or finished, inadequately seasoned, or too small to fabricate with proper jointing arrangements.
 1. Do not use manufactured units with defective surfaces, sizes or patterns.
- B. Interface with adjacent system: Carefully bring together work of this Section with related work; transitions smooth, no abrupt rough edges or intersections.
- C. Install exterior finish carpentry level, plumb, true and aligned with adjacent materials. Use concealed shims where necessary for alignment.
 1. Scribe and cut exterior finish carpentry to fit adjoining work. Refinish and seal cuts as recommended by manufacturer.
 2. Coordinate exterior finish carpentry with materials and systems in or adjacent to it. Provide cutouts for mechanical and electrical items that penetrate exterior finish carpentry.
 3. Install trim with minimum number of joints practical, using full-length pieces from maximum lengths of lumber available. Do not use pieces less than twenty-four (24") inches long except where necessary.
 4. Use scarf joints for end-to-end joints.
 5. Stagger end joints in adjacent and related members.

6. Fit exterior joints to exclude water. Cope at returns and miter at corners to produce tight-fitting joints with full-surface contact throughout length of joint. Plane backs of casings to provide uniform thickness across joints, where necessary for alignment.
7. Unless otherwise indicated, countersink fasteners, fill surface flush, and sand where face fastening is unavoidable.

3.4 INSTALLATION OF WORK FROM OTHER SECTIONS

- A. Install items provided in other Sections and not specifically installed by other trades. Conform to Finish Carpentry Installation requirements specified this Section, as applicable. Items to be installed include, but are not limited to, those listed "Related Work."

END OF SECTION



BIDDER'S EXPERIENCE RECORD – RETURN EACH FORM SINGLE SIDED

KCHA WILL AWARD CONTRACTS ONLY TO RESPONSIBLE PROSPECTIVE CONTRACTORS WHO HAVE THE ABILITY TO PERFORM SUCCESSFULLY UNDER THE TERMS AND CONDITIONS OF THE PROPOSED CONTRACT. **PRINT ALL INFORMATION.**

ATTACH ADDITIONAL SHEETS AS NECESSARY TO FULLY PROVIDE THE INFORMATION REQUIRED.

NAME OF BIDDER: _____

PHYSICAL ADDRESS: _____

CITY-STATE-ZIP: _____

MAILING ADDRESS: _____

CITY-STATE-ZIP: _____

CONTRACTOR'S LICENSE NUMBER: _____ EMPLOYMENT SECURITY NUMBER: _____
(Must be a valid WA State License)

BOND REGISTRATION NUMBER: _____ L&I's WORKERS' COMP. ACCT. ID: _____

L&I PUBLIC WORKS TRAINING: YES NO

BIDDER IS A(N): INDIVIDUAL PARTNERSHIP
JOINT VENTURE INCORPORATION IN STATE OF _____

CONTINUOUSLY BEEN IN BUSINESS FROM YEAR _____ NO. OF REGULAR FULL TIME EMPLOYEES _____

TOTAL NUMBER OF PROJECT COMPLETED IN THE PAST 5 YEARS _____

NUMBER OF PROJECTS COMPLETED _____ AHEAD _____ ON-TIME _____ BEHIND _____

BIDDER HAS HAD EXPERIENCE IN WORK COMPARABLE TO THAT REQUIRED FOR THIS PROJECT

AS FOLLOWS: AS PRIME CONTRACTOR: _____ AS SUB-CONTRACTOR: _____
NO. OF YEARS NO. OF YEARS

BIDDERS LIST THE FOLLOWING INFORMATION: **PRINT ALL INFORMATION**

NAME OF BONDING COMPANY: _____

ADDRESS: _____

PHONE NUMBER: _____

CONTACT PERSON: _____

BONDING CAPACITY: _____



LIST THE SUPERVISORY PERSONNEL TO BE EMPLOYED BY THE BIDDER AND AVAILABLE FOR, AND INTENDED TO WORK ON THIS PROJECT (PROJECT MANAGER, PRINCIPAL FOREPERSON, SUPERINTENDENTS AND ENGINEERS): **PRINT ALL INFORMATION**

NAME	TITLE	HOW LONG WITH BIDDER

LIST ALL PUBLICLY FUNDED PROJECTS OF SIMILAR NATURE & SIZE COMPLETED BY BIDDER WITHIN THE PAST 5 YEARS. INCLUDE A REFERENCE FOR EACH. IF NECESSARY, ATTACH A SEPARATE SHEET(S), USING THE FORMAT BELOW. **PRINT ALL INFORMATION**

PROJECT NAME: _____
OWNER/CONTACT NAME & NUMBER: _____
TOTAL CONTRACT AMOUNT: _____
IF SUB, YOUR CONTRACT AMOUNT: _____
YEAR PROJECT COMPLETED: _____

PROJECT NAME: _____
OWNER/CONTACT NAME & NUMBER: _____
TOTAL CONTRACT AMOUNT: _____
IF SUB, YOUR CONTRACT AMOUNT: _____
YEAR PROJECT COMPLETED: _____

PROJECT NAME: _____
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TOTAL CONTRACT AMOUNT: _____
IF SUB, YOUR CONTRACT AMOUNT: _____
YEAR PROJECT COMPLETED: _____

PROJECT NAME: _____
OWNER/CONTACT NAME & NUMBER: _____
TOTAL CONTRACT AMOUNT: _____
IF SUB, YOUR CONTRACT AMOUNT: _____
YEAR PROJECT COMPLETED: _____



IF ANY OF THE PROJECTS LISTED ABOVE WERE NOT COMPLETED WITHIN THEIR ORIGINALLY SCHEDULED PERIOD, EXPLAIN WHY: **PRINT ALL INFORMATION**

LIST ALL PROJECTS UNDERTAKEN IN THE LAST 5 YEARS WHICH HAVE RESULTED IN PARTIAL OR FINAL SETTLEMENT OF THE CONTRACT BY ARBITRATION OR LITIGATION IN THE COURTS: **PRINT ALL INFORMATION**

NAME OF CLIENT & PROJECT	CONTRACT AMT.	TOTAL CLAIM ARBITRATED / LITIGATED	AMT. OF SETTLEMENTS OF CLAIM

HAS BIDDER, OR ANY REPRESENTATIVE OR PARTNER THEREOF, EVER FAILED TO COMPLETE A CONTRACT? **PRINT ALL INFORMATION**

NO YES IF YES, EXPLAIN _____

HAS THE BIDDER EVER HAD ANY PAYMENT / PERFORMANCE BOND CALLED AS A RESULT OF THIS WORK? **PRINT ALL INFORMATION**

NO YES IF YES, COMPLETE THE FOLLOWING:

PROJECT NAME	CONTRACTING PARTY	BOND AMOUNT

HAS BIDDER EVER BEEN FOUND GUILTY OF VIOLATING ANY STATE OR FEDERAL EMPLOYMENT LAWS? **PRINT ALL INFORMATION**

NO YES IF YES, EXPLAIN _____

HAS BIDDER EVER FILED FOR PROTECTION UNDER ANY PROVISION OF THE FEDERAL BANKRUPTCY LAWS OR STATE INSOLVENCY LAWS? **PRINT ALL INFORMATION**

NO YES IF YES, EXPLAIN _____



HAS ANY ADVERSE LEGAL JUDGEMENT RELATED TO CONSTRUCTION BEEN RENDERED AGAINST THE BIDDER IN THE LAST 5 YEARS? **PRINT ALL INFORMATION**

NO YES IF YES, EXPLAIN _____

HAS BIDDER OR ANY OF ITS EMPLOYEES FILED ANY CLAIMS WITH WASHINGTON STATE WORKER'S COMPENSATION OR OTHER INSURANCE COMPANY FOR ACCIDENTS RESULTING IN FATAL INJURY OR DISMEMBERMENT IN THE PAST 5 YEARS? **PRINT ALL INFORMATION**

NO YES IF YES, COMPLETE THE FOLLOWING:

DATE	TYPE OF INJURY	AGENCY RECEIVING CLAIM
_____	_____	_____
_____	_____	_____
_____	_____	_____

BIDDER'S EXPERIENCE MODIFICATION RATE (EMR): 2020 _____ 2021 _____ 2022 _____
(IF BIDDER IS SELF-INSURED, ATTACH PROOF OF EMR STATED, SHOWING COMPLETE WORKSHEET CALCULATIONS)

NOTES TO BIDDERS: SAFETY IS A PRIMARY CONCERN ON THIS PROJECT. KCHA reserves the right to disqualify Bidders where either the current or three (3) year average of the Experience Modification Rate (EMR) EXCEEDS 1.0. KCHA may require additional information from Bidders that have an EMR of more than 1.0.

DESCRIBE ALL VIOLATION CITATIONS ISSUED AGAINST BIDDER IN THE LAST 5 YEARS UNDER OSHA, WISHA OR OTHER APPLICABLE WORKPLACE SAFETY PROGRAMS. **PRINT ALL INFORMATION**

SUBJECT OF VIOLATION	DATE OF INSPECTION / INCIDENT	OSHA ACTIVITY NO.	CLOSED / PENDING
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ADDITIONAL INFORMATION:

BEFORE A BID IS CONSIDERED FOR AWARD, THE BIDDER MAY BE REQUESTED BY KCHA TO SUBMIT A STATEMENT OR OTHER DOCUMENTATION REGARDING ANY OF THE BASIC QUALIFICATIONS LISTED ABOVE. FAILURE BY THE BIDDER TO PROVIDE SUCH ADDITIONAL INFORMATION SHALL RENDER THE BIDDER NON-RESPONSIVE AND NON-RESPONSIBLE, AND INELIGIBLE FOR AWARD.

THE UNDERSIGNED WARRANTS UNDER PENALTY OF PERJURY THAT THE FOREGOING INFORMATION IS COMPLETE, TRUE AND ACCURATE TO THE BEST OF HIS / HER KNOWLEDGE. THE UNDERSIGNED AUTHORIZES THE KING COUNTY HOUSING AUTHORITY TO VERIFY ALL INFORMATION CONTAINED HEREIN. (IF THIS INFORMATION IS NOT COMPLETE AND ACCURATE THE BID MAY BE CONSIDERED NON-RESPONSIVE.)

BIDDER'S SIGNATURE BIDDER'S NAME (PLEASE PRINT)

BIDDER'S TITLE (PLEASE PRINT) DATE



SECTION 3 – BUSINESS CERTIFICATION RETURN FORM SINGLE SIDED

THIS FORM MUST BE SIGNED AND RETURNED

Project Name: _____

Company Name: _____

Address: _____

Contact Name: _____ Contact Title: _____

Contact Phone: _____ Contact Email: _____

Type of Trade or Business: _____

Current Number of Regular, Full Time Employees (Puget Sound Region): _____

1. Have over **75 percent** of the labor hours performed for your business over the prior three-month period been performed by Section 3 workers?

Yes

No

If “yes” is checked, submit the section 3 Individual Certification form(s) for all the regular, full-time employees (Puget Sound Region).

2. Is **51% or more** of your business owned and controlled by low- or very low-income persons (persons who earn 80% or less of the median income level for the past 12 months - see attached income guidelines)?

Yes

No

If “yes” is checked, submit either the section 3 Individual Certification form(s) or the Section 3 Subcontractor Business Work Plan form.

3. Does your business provide economic opportunities for KCHA residents at the site(s) where the work will take place?

Yes

No

If “yes” is checked, please provide supporting documentation.

4. Does your business provide economic opportunities for residents of other KCHA developments or Section-8 assisted housing managed by KCHA?

Yes

No

If “yes” is checked, please provide supporting documentation.

5. Does your business provide economic opportunities to Section 3 workers residing within the metropolitan area (Puget Sound Region)?

Yes

No

If “yes” is checked, please provide supporting documentation.



I certify, under penalty of perjury, that my company Is Is Not a Section 3 Business.

I further certify that, **if my company is awarded the bid, and needs to hire additional employees for the project**, we will carry out Section 3 hiring, training and subcontracting requirements to the best of our ability.

Signature

Name

Title

Date

Phone Number

Email Address

If you have more specific questions about Section 3 requirements, contact KCHA at section3@kcha.org.

SECTION 3 – 2022 INCOME GUIDELINES

Location	Income Limit 1 person		
	Extremely Low Income	Very Low Income	Low Income
Kitsap County (Bremerton, Silverdale)	\$21,600	\$36,050	\$57,650
King/ Snohomish Counties (Seattle, Bellevue, Everett)	\$27,200	\$45,300	\$66,750
Pierce County (Tacoma)	\$21,350	\$35,550	\$56,850
Skagit County (Sedro-Woolley)	\$18,100	\$30,150	\$48,250
Thurston County (Olympia, Tumwater)	\$21,200	\$35,350	\$56,500



SECTION 3 – SUBCONTRACTOR WORK PLAN RETURN FORM SINGLE SIDED

RETURN THIS FORM WITH THE BID ***IF:***
CLAIMING **YES** TO QUESTION **3** or **4** on the SECTION 3 BUSINESS CERTIFICATION FORM

Project Name: _____

Company Name: _____

Address: _____

Contact Name: _____ Contact Title: _____

Contact Phone: _____ Contact Email: _____

SECTION 3 BUSINESS CONCERN			SUBCONTRACTED TASK(S)	SUBCONTRACT AMOUNT	% OF OVERALL CONTRACT
1.	Subcontractor's Name:				
	Subcontractor's Address:				
	Subcontractor's Phone No.:				
2.	Subcontractor's Name:				
	Subcontractor's Address:				
	Subcontractor's Phone No.:				
3.	Subcontractor's Name:				
	Subcontractor's Address:				
	Subcontractor's Phone No.:				
4.	Subcontractor's Name:				
	Subcontractor's Address:				
	Subcontractor's Phone No.:				

TOTAL CONTRACT VALUE: _____ TOTAL SUBCONTRACT VALUE: _____

PERCENTAGE OF TOTAL BID: _____

For a list of Section 3 Certified Businesses, please go to:

<https://portalapps.hud.gov/Sec3BusReg/BRegistry/SearchBusiness>