



King County
Housing
Authority

Youth Safety & Belonging Initiative

Request for Proposals (RFP)
Information Session

March 3, 2026 at 10AM
March 4, 2026 at 3PM



Welcome and Virtual Housekeeping

- 🏠 This virtual informational session will be recorded and will become public record.
- 🏠 This presentation will be posted on the KCHA Funding Opportunity webpage on or shortly after March 9th.
- 🏠 Please stay muted, off camera, and type your name and agency in the chat for attendance purposes.
 - You may also choose to remain anonymous during this session.

Today's Support Team

Ted Dezember – RFP lead & Senior Program Manager

Sydney Hardy – Chat and Q&A moderator

Kathleen Arledge – Notes and Zoom support

Recording Session

- 🏠 This RFP information session is being recorded and will be retained as a public record.
- 🏠 The recording may be shared publicly to support transparency and equitable access to information.
- 🏠 Only written responses issued by KCHA will be considered official and binding.

What we'll cover today

- 🏠 Welcome & Introductions
- 🏠 Overview of King County Housing Authority & Who it Serves
- 🏠 Background on why KCHA has issued this RFP
- 🏠 Key elements of the RFP
- 🏠 RFP timeline
- 🏠 Questions & Answers

Proprietary and Confidential Information

- 🏠 The State of Washington's Public Records Act (Release/Disclosure of Public Records) Under Washington State Law (reference RCW Chapter 42.56, the Public Records Act) states that all materials received or created by King County Housing Authority are considered public records. Public records are releasable unless legally exempt. These records include but are not limited to: RFP/Q narrative responses, budget worksheets, board rosters, other RFP/Q materials, including written/or electronic correspondence. Personal identifiable information entered on these materials are subject to the Washington Public Records Act and maybe subject to disclosure to a third-party requestor.
- 🏠 Examples of personal identifiable information include: – First Name – Last Name – Date of Birth – Social Security Number – Financial Account Number – Driver's License Number or other State Identification Number
- 🏠 KCHA does not require social security numbers on application materials or reports. Any personally identifiable information for clients is redacted. For doing business with KCHA, it is recommended to obtain a federal taxpayer identification (EIN) number.

About King County Housing Authority

Our mission: As a national leader in affordable housing, King County Housing Authority serves to provide innovative, effective, and equitable housing solutions so that all people and communities can prosper.

Our vision is that all residents in King County can have quality affordable housing.

About King County Housing Authority

- 🏠 Washington State's Largest Affordable Housing Provider
 - 155 properties offering 12,650 affordable rental homes
 - 12,000+ Housing Choice Vouchers (Section 8) enabling families to rent affordably from private landlords
- 🏠 A workforce of 500+ employees



Snapshot of Households Served in 2024

🏠 18,439 households served in 2024

- 68% of new admissions entered from homelessness or were at high risk
- Median household income \$14,705
- Clients are disproportionately people of color compared to the King County population



51% include someone with a disability

36% include a child



36% include a senior

28% speaking a primary language other than English



King County Housing Authority Programs and Services

- 🏠 KCHA also invests in programs and partnerships that provide support services, including:
 - **Resident Services Coordinators** connecting households to food resources, health care, job training, digital literacy, and adult education
 - **Financial self-sufficiency supports**, including credit repair and savings toward long-term goals
 - **Out-of-School and Early Learning programs** for children and youth
 - **Pathways to affordable homeownership** through the Dream to Key Housing Choice Voucher homeownership program





Background on this RFP



Why This RFP

- 🏠 **KCHA increased its focus on youth safety and belonging** following recent community violence.
- 🏠 Assessments found a need for **focused supports for high-school-aged youth** living in specific properties.

Who this RFP is intended to serve

- 🏠 Targeted, intervention-focused supports for **high-school-aged youth** in Kent, Auburn, and Shoreline
- 🏠 Youth safety challenges affect individual well-being, family stability, and community safety.
- 🏠 Services added through this RFP should be **specialized supports** that complement – not replace or duplicate – current services.



Auburn Communities to be Served



Burndale Homes—50 apartment homes



Firwood Circle—50 apartment homes

Kent Communities to be Served



**Cascade Homes—
108 apartment homes**



**Valli Kee—
116 apartment homes**



Birch Creek—262 apartment homes



Haven Apartments-246 apartment homes

Shoreline Community to be Served



Ballinger Homes – 110 apartment homes



Key Elements of the RFP



Funding and Contract Basics

- 🏠 Total RFP funding available: \$800,000 maximum for a 12-month service period
- 🏠 Applicants may propose one or multiple cities—but must serve each community within selected city(ies)
- 🏠 Budget requests should reflect scope and intensity (sites, duration, participant volume)
- 🏠 No advance payments; contractor must cover expenses before reimbursement
- 🏠 Eligible costs: salaries & benefits, subcontracts, program operations, administration/overhead

Elements of Focus

Clear priority
population & fit

Intervention-focused,
healing-centered
design

Strong alignment with
KCHA communities

Meaningful outcomes
& accountability

Realistic scope &
right-sized budget

Credible
organizational
capacity

Outcomes and Success

Primary Outcomes

- 🏠 Increased engagement with target population
- 🏠 Improved social-emotional and conflict-resolution skills
- 🏠 Stronger connections to caring adults
- 🏠 Increased feelings of safety within KCHA communities
- 🏠 Reduced frequency of interpersonal conflicts

How Success Will Be Measured

- 🏠 Quantity: youth engaged, consistency of participation
- 🏠 Quality: fidelity to program model, dosage, completion of referrals
- 🏠 Impact: youth progress toward goals, skill development, and connection to caring adults



Budget Template

KCHA Budget Template							
Instructions and Guidance							
Populate the blue cells with the relevant budget information for each expense category. Clarifying comments and instructions are indicated by the purple flags in the upper right hand corner of the cell. Please read these as you complete the template.							
The budget should cover 12 months of funding							
Contractor Information							
Organization Name							
Contact Person Name							
Contact Person Email							
Organization Address							
Budget Summary							
Community/ies to be served by this budget:							
Total Requested Resources (auto calculated)							
Subtotal Requested Resources (auto calculated)							
Salaries & Benefits							
Fill out the light blue cells. Add rows if necessary.							
Position Title and Responsibilities	% FTE dedicated to this Program	Quantity	Estimated Annual Wages	Fringe Benefits Amount	Line Item Subtotal	Other funding sources for this line item	Other Funding Amount
Subtotal Salaries & Benefits						\$0.00	
Justification and Assumptions:							
Subcontracts							
Fill out the light blue cells. Add rows if necessary.							
Subawardee (if known) and Responsibilities	% Allocated to this Program	Cost	Line Item Subtotal	Other funding sources for this line item	Other Funding Amount		
Subtotal Subcontracts						\$0.00	
Justification and Assumptions:							
Program Operations							
Fill out the light blue cells. Add rows if necessary.							
Description	% Allocated to this Program	Quantity	Cost	Line Item Subtotal	Other funding sources for this line item	Other Funding Amount	
Subtotal Program Operations Costs						\$0.00	
Justification and Assumptions:							
Administration/Overhead							
Fill out the light blue cells. Add rows if necessary.							
Description	% Allocated to this Program	Quantity	Cost	Line Item Subtotal	Other funding sources for this line item	Other Funding Amount	

- 🏠 This is a standardized 12-month budget template designed to make proposals clear, comparable, and transparent across applicants
- 🏠 Only enter information in the blue cells; formulas and totals are auto-calculated.
- 🏠 Purple comment flags provide inline guidance for each section — they're there to reduce guesswork.
- 🏠 The example tab is a *useful* guide for respondents to reference

Section 3 Businesses and Requirements

What is Section 3?

Section 3 is a federal requirement that ensures economic opportunities created by HUD-funded projects benefit low-income residents and businesses, including residents of public housing and affordable housing communities.

- 🏠 This work is subject to Section 3 (24 CFR Part 75)
- 🏠 Section 3 points are awarded based on business qualification categories noted on Exhibit G of the RFP.
- 🏠 To receive Section 3 points in the scoring of your proposal, your business must complete the '*Section 3 Business Certification*' form linked in the RFP and be certified by KCHA.
- 🏠 ***We strongly encourage completing the certification process before submitting your proposal to ensure Section 3 points can be awarded, if applicable.***

Rating Criteria

Criteria	Points
1. Executive Summary	5
2. Organization Description and Experience	15
3. Partnerships and Collaboration	15
4. Program Description	20
5. Program Budget and Narrative Template	15
6. Personnel and Management	15
7. Section 3 Qualifications	15
Total Points Available	100



RFP timeline



Phases of Program Implementation

- 🏠 **Phase 1 (May award → service start):** Provider readiness (staffing, site coordination, timelines)
- 🏠 **Phase 2 (beginning in July):** Initial direct services + plan to adapt based on youth/family feedback
- 🏠 **Phase 3 (beginning in September):** Ongoing services informed by summer implementation experience
- 🏠 **Service start → ongoing:** *Selected provider(s) coordinates with onsite providers and broader youth-support network; KCHA supports initial role clarification to avoid duplication of services.*

RFP Timeline

We are here



RFP Release

[King County Housing Authority > Business > Professional Services > Download Registration](#)

2/19/26

Optional Info Sessions

March 3 at 10am
March 4 at 3pm

3/3/26
3/4/26

Final Day to Submit Questions

KCHA will publish Q&A document approx. 3/9/26

3/6/26

Application Due Date

Application submissions due by 5pm PST
email preferred:
SIContracts@kcha.org

3/23/26

Anticipated Award & Contract Start

Review period: 3/24-4/10
Est. notification: 4/13
Est. contract start: 5/4

5/4/26

Submitting a Proposal

- 🏠 Email is preferred: subject line “***Youth Safety and Belonging Initiative Proposal***”
- 🏠 Email to Social Impact Department: sicontracts@kcha.org
- 🏠 Alternatively you may also submit a sealed proposal labeled “Youth Safety and Belonging Initiative” to: 700 Andover Park West, Tukwila, WA 98188
- 🏠 Proposals will not be opened before the deadline and will not be opened in public
- 🏠 All submissions become public record under Washington State Public Records Act (RCW 42.56)
- 🏠 Check the RFP web page regularly for updates/addenda

Be sure to follow the specified ***maximum page limits for each section***, use KCHA’s required ***budget template***, and ***submit all forms*** listed in the RFP

What Happens After Submission

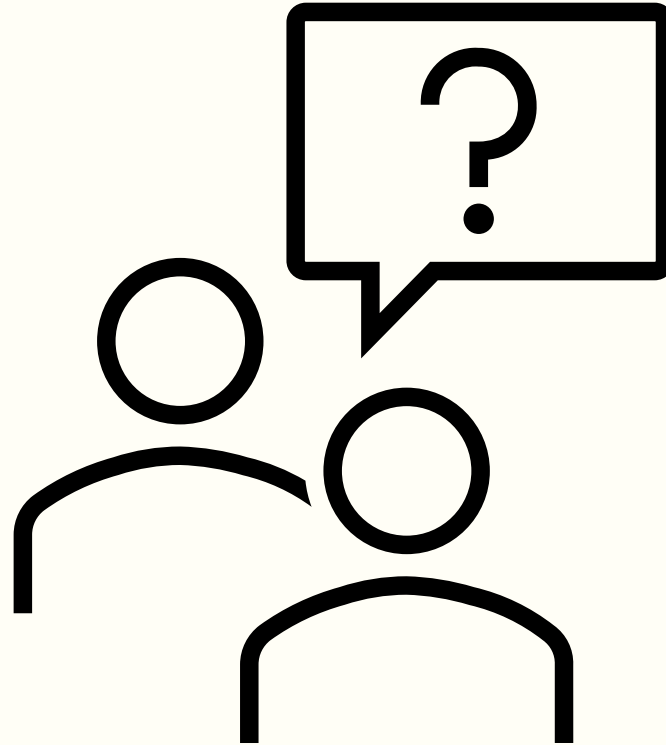
- 🏠 KCHA reviews proposals for eligibility and completeness
- 🏠 Proposal will be evaluated according to published criteria
- 🏠 Applicants are notified of award and funding level decisions
- 🏠 Contracts are finalized with selected respondents
- 🏠 All applicants will be notified of outcomes

Final Reminders & Next Steps

- 🏠 Submit written questions by March 6, 2026
- 🏠 Monitor the RFP Webpage for addenda and updates
- 🏠 If applicable, initiate the Section 3 business certification process
- 🏠 Submit proposals by 5:00 PST on March 23, 2026 deadline
- 🏠 Email Submissions to sicontracts@kcha.org

Thank you for your interest in partnering with KCHA!

Time for Q&A



Additional questions will be **accepted until March 6th** by emailing: SIContracts@kcha.org