



Agenda – Pre-Bid Meeting, May 28, 2025 – 12:00 PM

Items below represent some of the items involved in bidding this project. Contractors must refer to the bid documents for a complete specification. Oral statements may not be relied upon and will not be binding or legally effective.

Project	Ballinger Commons Building F & Z Roof Replacement
Bid due date and time	Thursday, June 12, 2025 by 11:30 AM
Questions	In writing up to seven days prior to bid opening. All responses will be in the form of an addendum.
Addenda	Must be acknowledged on Bid Form; check KCHA's website prior to submitting bids: http://www.kcha.org/business/construction/open/ .
Plan Holders List	To be added to the Plan Holders list, please go to KCHA's website at https://www.kcha.org/business/construction/open , select the project you are interested in, provide your information, select "add me to plan holders list", and click submit.
Bidder Qualifications	Qualifications include three years in business registered as a contractor <u>under the same name</u> in Washington State, completed the L&I public works training, and have a Workers Comp Experience Factor of 1.0 or better (the experience factor requirement may be waived after review of written explanations).
Bid Guarantee	Not Applicable to this project.
Performance & Payment Bond	100% Performance and Payment Bonds required for contracts 150k or more upon Contract Award.
Tax (included in bid price)	Retail Sales Tax does not apply to labor costs. Tax does apply to Materials as stated in WAC 458-20-17001.
Prevailing Wages	Washington State Prevailing Wages do apply to this project; residential rates may be used when available.
Permits	Contractor is responsible for all permits and costs associated.
Payment Terms	30 days from date of invoice approval.
Retainage	5% or 10% held until 45 days after final completion and release from L&I, DoR, Employment Security (above \$35K) and Affidavit of Wages Paid filed.
Occupied Buildings	Fully occupied and access must be coordinated with the Owner.
Contract Duration	30 calendar days.
Work Hours	Between 8:00 a.m.-6:00 p.m. Monday-Friday (excluding holidays).
Time Extension	Time extensions will be considered for outside delays such as review and inspections and weather days. Additional funds will not be paid for extensions.
Material Storage	Four parking spaces will be available for storage. Vehicles should be parked off site.
Scope	Work includes but is not limited to: Good faith asbestos inspection(s) testing to comply with RCW 49.26.013 as required to achieve scope of work. Removal and replacement of all existing roofing materials and 50% of plywood deck sheathing as well as 100LF of fascia board. Inspect all exposed roof framing for any rot or damaged materials and repair as needed.
Substitutions	Substitution requests will be reviewed after bid opening.
Bid Documents	Available on KCHA's website: www.kcha.org/business/construction/open/
Forms to submit with bid	Bid Form completed and signed; Bidder's Information completed and signed
Acceptable methods of Bid Submission:	Complete Bids must be received by the Due Date and Time by the following method: Email to: MichelleJ@kcha.org or mail to King County Housing Authority, 600 Andover Park West, Tukwila, WA 98188, Attn: Michelle Jackson.

Prime and subcontractors are required to pay retail sales tax upon all purchases of materials, including prefabricated and precast items, equipment, leases or rentals of tools, consumables, and other tangible personal property which is installed, applied, attached, or otherwise incorporated in their work.