



**KING COUNTY HOUSING AUTHORITY (KCHA) REQUIRED COVID-19 PROTECTION PROTOCOLS FOR  
CONSTRUCTION WORK (OUTSIDE CONTRACTORS AND UNIT UPGRADE CREWS)  
ISSUED MARCH 26, 2020**

KCHA is closely monitoring the evolving situation with the COVID-19 virus in King County. On March 25, the Governor issued a clarification for construction related to the March 23, 2020, "Stay Home, Stay Healthy" order. The clarification stated,

"However, an exception to the order allows for construction in the following limited circumstances:

- a) Construction related to essential activities as described in the order;
- b) To further a public purpose related to a public entity or governmental function or facility, including but not limited to publicly financed low-income housing; or
- c) To prevent spoliation and avoid damage or unsafe conditions, and address emergency repairs at both non-essential businesses and residential structures."

Construction work being carried out by and for KCHA falls clearly under categories a) and b) above.

**Outside Companies Under Contract to KCHA**

These required COVID-19 Protection Protocols are being issued for the safety of KCHA employees, KCHA residents, and the workers of companies that KCHA employs for construction projects. In order to contract with KCHA for any of its essential construction work, contractors, subcontractors, and/or vendors need to have in place and be practicing COVID-19 safety protocols that at a minimum include:

1. Employees who appear to have acute respiratory illness symptoms (i.e. cough, shortness of breath) upon arrival to work or become sick during the day will be separated from other employees and be sent home immediately.
2. Employees who have symptoms of acute respiratory illness may not come to work until they are free of fever (100.4° F [37.8° C] or greater using an oral thermometer), signs of a fever, and any other symptoms of the COVID-19 virus for at least 24 hours, without the use of fever-reducing or other symptom-altering medicines (e.g. cough suppressants). Employees should notify their supervisor and stay home if they are sick.
3. Employees with a sick family member displaying the symptoms cited above may not come to work until the sick family member is also symptom free for at least 24 hours.
4. Employees' temperatures will be taken and recorded upon arrival at the job site each day.
5. Posters/written notices that encourage staying home when sick, cough and sneeze etiquette, and hand hygiene will be posted in areas where they are most likely to be seen.
6. Tissues and no-touch disposal receptacles will be provided for use by employees.
7. Hand sanitizer or a hand washing station will be provided on the work site to allow for frequent hand hygiene.

8. Workers will routinely clean all frequently touched surfaces on the jobsite, such as counter tops and doorknobs, with disposable wipes.
9. Workers wear Personal Protective Equipment (PPE) that is typical of construction work (hard hat, gloves, safety glasses, etc.) In addition, workers entering KCHA buildings with occupied units will be required to wash hands before entering, wear dust masks, and sanitize all touched surfaces prior to leaving the building.
10. Work in occupied units should be avoided where possible. Where work in occupied units is integral to a larger project, contractors will be required to first develop site specific plans for KCHA's approval related to the prevention of COVID-19 spread. For example, workers entering occupied units may be required to wear additional PPE such as Tyvek suits, and the contractor may be asked to establish wash-down stations on site.
11. Workers will practice social distancing of six feet while working and during breaks or on-site meetings, which should be held outside. This may require planning how to sequence work in order for social distancing to be maintained
12. Workers will sanitize vans, trucks, and other vehicles regularly. At the end of the work day workers need to remove and properly dispose of disposable PPE and reusable PPE must be removed and disinfected.

For additional, updated information, please visit the Washington State L&I website:  
<https://www.lni.wa.gov/agency/outreach/coronavirus/requirements-and-guidance-for-preventing-covid-19>

Signature below acknowledges receipt of this document and company compliance with its requirements.

Company Name: \_\_\_\_\_

Signature of Authorized Company Representative: \_\_\_\_\_

Date: \_\_\_\_\_