

**THE HOUSING AUTHORITY OF THE COUNTY OF KING**

**RESOLUTION NO. 5769**

**RESOLUTION AUTHORIZING THE LIMITED REDEMPTION OF VACATION LEAVE  
FOR EMPLOYEES WITH ACCRUED VACATION BALANCES IN EXCESS OF 120  
HOURS**

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**Section 1.** FINDINGS AND DETERMINATIONS. The Board of Commissioners (the “Board”) of the Housing Authority of King County, Washington (“Authority” or “KCHA”), takes note of the following facts and makes the following findings and determinations.

1.1 The Board has previously authorized the limited redemption of employee vacation hours via Resolution No. 5689 on May 17, 2021 and Resolution No. 5751 on June 20, 2023.

1.2 During 2023 union negotiations an agreement was reached that provided for a two-year pilot program that would allow employees who are represented by the union the ability to redeem up to 24 hours of accrued vacation time as long as the employee has at least 120 hours of accrued vacation time after the redemption.

1.3 Management believes it is in the best interests of the agency to offer the leave redemption opportunity to all employees.

**Section 2. THEREFORE, IT IS RESOLVED BY THE KING COUNTY HOUSING  
AUTHORITY BOARD OF COMMISSIONERS, as follows:**

2.1 Any employee with accrued vacation leave balances in excess of 120 hours on the Redemption Date referred to below shall be allowed to redeem up to 24 such excess vacation hours for a cash payment at the employee’s regular rate of pay, less all required payroll deductions, with the proviso that the employee must still have at least 120 hours of accrued leave after the redemption.

2.2 The Vice President of Human Resources shall set the Redemption date within the third quarter of 2024 and shall develop and communicate to all eligible staff redemption procedures that must be followed by employees wishing to redeem accrued vacation hours.

2.3 The authorizations in Sections 2.1 and 2.2 above will also be in effect for the second year of the pilot in 2025, except in 2025 the Vice President of Human Resources may select a Redemption date that falls within any of the quarters.

**ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE COUNTY OF KING AT AN OPEN PUBLIC  
MEETING THIS 17<sup>th</sup> DAY OF JUNE, 2024.**

**THE HOUSING AUTHORITY OF THE  
COUNTY OF KING, WASHINGTON**

  
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**DOUGLAS J. BARNES, Chair**  
Board of Commissioners

Attest:

  
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**ROBIN WALLS**  
President / Chief Executive Officer and  
Secretary-Treasurer