

THE HOUSING AUTHORITY OF THE COUNTY OF KING
RESOLUTION NO. 5266
AUTHORIZING APPROVAL OF THE LANGUAGE
ASSISTANCE PLAN (LAP)

WHEREAS the Housing Authority has been charged with creating a Language Assistance Plan (LAP) to assist those clients with Limited English Proficiency; and

WHEREAS the HUD guidelines require a Housing Authority to perform a four factor analysis including (1) identification of the target audience, (2) tracking frequency of contact, (3) determining the importance of the information required, and (4) balancing cost against available resources; and

WHEREAS the Housing Authority contracted with a consultant to perform this analysis of current housing data and outside language resources to determine language assistance needs; and

WHEREAS the LAP consists of analysis along with identification of key forms requiring translation as well as other resources, including interpretation services and a handbook to train the staff on how to deal with LEP clients;

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF KING:

1. The Board of Commissioners hereby adopts the newly developed Language Assistance Plan; and
2. Authorizes the Executive Director to approve any future changes without the Board of Commissioners' approval.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF KING AT A REGULAR MEETING THEREOF THIS 20th DAY OF JANUARY, 2010.

**THE HOUSING AUTHORITY OF THE
COUNTY OF KING, WASHINGTON**



NANCY HOLLAND-YOUNG, Chair
Board of Commissioners



STEPHEN J. NORMAN
Secretary-Treasurer