

**MINUTES OF THE MEETING OF THE
BOARD OF COMMISSIONERS OF THE
KING COUNTY HOUSING AUTHORITY**

June 16, 2014

I. CALL TO ORDER

The meeting of the Board of Commissioners of the King County Housing Authority was called to order by Commissioner Doug Barnes at 8:30 a.m. on Monday, June 16, 2014, at the King County Housing Authority's Administrative Offices (Snoqualmie Room), 700 Andover Park West, Tukwila, Washington.

II. ROLL CALL

Present: Commissioner Doug Barnes, Chair; Commissioner Susan Palmer, Commissioner Richard Mitchell and Commissioner TerryLynn Stewart

Staff: Stephen Norman, Connie Davis, Rhonda Rosenberg, Mike Reilly, Bill Cook, Claude DaCorsi, Sean Heron, Jessica Olives, John Eliason, Megan Hyla, Kristin Winkel, Wen Xu, Linda Weedman, Tim Locke, Beth Pearson, Katie Fries, Mike Sivia, Lance Dragoo, Dan Landes, Steve Jefferis, Nikki Parrott, Marianne Everett, Dan Watson, Tim Walter, Craig Violante, Donna Kimbrough

Excused: Commissioner Michael Brown

Guests: Lillie Clinton

III. PUBLIC COMMENT

Chair Barnes announced that members of the public in attendance at the meeting would have five minutes to speak before the Board of Commissioners.

Lillie Clinton commented on the audio complications and difficulties hearing Commissioner's and speakers at times.

Commissioner Barnes requested to move the Briefing on Vantage Point Apartments, to be heard following a short recess that would be called after Commissioner Comments, in order to conduct a site visit of the proposed Vantage Point Apartments construction area.

On motion by Commissioner Mitchell, seconded by Commissioner Palmer, which motion duly carried by unanimous vote, the KCHA Board of Commissioners approved the June 16, 2014 meeting agenda as amended by the Chair.

IV. APPROVAL OF MINUTES

On motion by Commissioner Palmer, seconded by Commissioner Stewart, which motion duly carried by unanimous vote, the Board approved the minutes from the Board of Commissioner's meeting of May 19, 2014.

V. CONSENT AGENDA

April 2014 Voucher Reports

On motion by Commissioner Palmer, seconded by Commissioner Stewart, which motion was duly carried by unanimous vote, the Board approved the 2014 April Voucher Report.

Resolution No. 5471: Authorizing Investment of Housing Authority of the County of King Monies in the Local Government Investment Pool

On motion by Commissioner Palmer, seconded by Commissioner Stewart, which motion was duly carried by unanimous vote, the Board approved Resolution No. 5471 as follows:

Adopted Resolution No. 5471 to authorize the investment of Housing Authority of the County of King monies in the Local Government Investment Pool.

Resolution No. 5472: Authorizing the Executive Director to enter into an Inter-Local Agreement with the Grays Harbor County Housing Authority for Financial Consulting Services.

On motion by Commissioner Palmer, seconded by Commissioner Stewart, which motion was duly carried by unanimous vote, the Board approved Resolution No. 5472 as follows:

Adopted Resolution No. 5472 to authorize the Executive Director to enter into an Inter-Local Agreement with the Grays Harbor County Housing Authority for Financial Consulting Services.

VI. RESOLUTIONS FOR DISCUSSION

Resolution No. 5474: Authorizing Mid-Year Amendment for 2014 Operating and Capital Budget.

Craig Violante, Director of Finance, briefed the Board of Commissioners on Resolution No. 5474, which will authorize an Amendment to the Mid-Year 2014 Operating and Capital Budget. Mr. Violante described budget adjustment highlights

and staff's recommendation for the adjustment as a result of unanticipated revenue from the passage of a final federal budget for the year 2014.

All questions raised by the Commissioners were satisfactorily addressed by staff.

On motion by Commissioner Mitchell, seconded by Commissioner Stewart, which motion was duly carried by unanimous vote, the Board approved Resolution No. 5474 as follows:

Adopted Resolution No. 5474 to Authorize a Mid-Year Amendment for the King County Housing Authority 2014 Operating and Capital Budget.

VII. FINANCIAL BRIEFING

Craig Violante, Director of Finance, briefed the Board on one new checking account to cover expenses for the development of the Vantage Point Senior Apartments.

VIII. EXECUTIVE DIRECTOR'S REPORT

Stephen Norman, Executive Director, provided an update on the Moving To Work (MTW) contract extension, BDR Housing and Greenbridge projects.

Mr. Norman also addressed questions about the proposed benefit charge for the North Highline Fire District.

IX. NEW BUSINESS

The Commissioners discussed setting a Board Retreat date in October 2014 and potential Board Retreat agenda items.

X. EXECUTIVE SESSION

Chair Barnes called for an Executive Session at 9:26 AM for approximately fifteen minutes as authorized by RCW 42.30.110(g) – “to review the performance of a public employee.”

On motion by Commissioner Mitchell, seconded by Commissioner Palmer, which motion was duly carried by unanimous vote, the Board held an Executive Session.

The meeting of the Board of Commissioners was reconvened at 9:43 AM by Chair Barnes. No action was taken by the Board as a result of the Executive Session.

XI. BRIEFING

Vantage Point Apartments

Chair Barnes announced a recess at 9:44 AM in order for the Commissioners to conduct a visit to the site of the proposed Vantage Point Senior Apartment development.

On motion by Commissioner Mitchell, seconded by Commissioner Stewart, which motion was duly carried by unanimous vote, the Board recessed the meeting.

The meeting was reconvened at 10:15 AM. Dan Watson, Chief Development Officer, and Tim Walter, Senior Director of Acquisitions and Asset Management briefed the Board on the Vantage Point Apartment project.

All questions raised by the Commissioners were satisfactorily addressed by staff.

XII. ADJOURNMENT

On motion by Commissioner Stewart, seconded by Commissioner Mitchell, which motion was duly carried by unanimous vote, the Board adjourned the meeting at 10:42 AM.

**THE HOUSING AUTHORITY OF THE
COUNTY OF KING, WASHINGTON**

DOUGLAS J. BARNES, Chair
Board of Commissioners

STEPHEN J. NORMAN
Secretary