

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
KING COUNTY HOUSING AUTHORITY**

**May 20, 2013**

**I. CALL TO ORDER**

The special meeting of the Board of Commissioners of the King County Housing Authority was called to order by Chair Doug Barnes at 8:30 am on Monday, May 20, 2013 in the community room of the Casa Juanita Apartments, 9821 NE 122<sup>nd</sup> Street in Kirkland, Washington.

**II. ROLL CALL**

**Present:** Commissioner Doug Barnes, Chair; Commissioner Michael Brown, Vice-Chair (telephonically), Commissioner Susan Palmer, Commissioner Terry McLlarky and Commissioner Richard Mitchell

**Staff:** Stephen Norman, Dan Watson, Connie Davis, Tessa Martin, Mayra Jacobs, Bill Doyle, Tim Walter, Mike Reilly, Craig Violante, Megan Hyla, Linda Weedman, Beth Pearson, Kathleen McKay and Bill Cook

**Guests:** Mike Schechter, Lillie Clinton, Cindy Ference and residents of Casa Juanita apartments

**III. PUBLIC COMMENT**

Chair Barnes announced that members of the public in attendance at the meeting would have five minutes to speak before the Board of Commissioners.

Rick and Teresa Briley, Kitty Murphy, Robert Armstrong, Peter Grinberg and other residents of Casa Juanita Apartments, addressed the Board on concerns related to the smoking policy, leash laws, privacy and safety issues, and garbage containment

Cindy Ference addressed the Board with her concerns on KCHA Hearing Officers and sidewalk safety at Northridge. Ms. Ference left documents/pictures for the Board of Commissioners.

**IV. APPROVAL OF MINUTES**

Minutes from the April 15 2013 Board of Commissioners' Meeting were presented for approval. Commissioner Mitchell moved for approval, with Commissioner Brown seconding the motion. The minutes were unanimously approved.

Minutes from the April 22, 2013 Board of Commissioners' Special Meeting were presented for approval. Commissioner McLlarky moved for approval, with Commissioner Palmer seconding the motion. The minutes were approved with Commissioners Brown and Mitchell abstaining as they were not present at the meeting.

## V. CONSENT AGENDA

### March 2013 Voucher Reports

**General Properties:** Bank Wires/ACH Withdrawals for \$3,035,572.41; Accounts Payable checks #231867-232629 for \$5,047,068.12; Payroll vouchers, computer checks numbered #82616-82661 for \$59,585.78; Payroll direct deposit for \$1,731,220.57; Section 8 Program vouchers, ACH withdrawals #228249-231497 for \$9,161,368.30, computer run checks #597863-598467 for \$433,447.18; purchase card/ACH withdrawals \$193,049.26. Total for March 2013 for the General Properties was \$19,661,311.62.

**Bond Properties:** \$1,597,101.10, related to 19 different properties.

There being no requests for removal of items from the Consent Agenda, Commissioner Mitchell moved for approval. Commissioner Palmer seconded the motion and the motion unanimously passed.

## VI. REPORTS

### First Quarter Summary Write-Offs

Presented by: Craig Violante

Craig Violante presented the First Quarter Summary Write-Offs. There were no questions on the report.

### First Quarter Financial Statements

Presented by: Craig Violante

Craig Violante briefed the Board of Commissioners on the first quarter financial statements for the Housing Authority as were contained in the meeting packet. Questions that were posed by the Board of Commissioners were answered by Mr. Violante and KCHA staff.

### Dashboard Report

Presented by: Megan Hyla

Megan Hyla distributed a revised copy the Dashboard Report, a copy of which was appended to the meeting records. Commissioners asked for expanded explanations on some points contained within the Report and Ms. Hyla answered the Commissioners' questions by providing additional explanation.

## VII. NEW BUSINESS

### Briefing on Casa Juanita Apartments

Mike Reilly, Bill Cook, Dan Watson and Linda Weedman (KCHA staff) briefed the Board of Commissioners on the historical background and configuration of Casa Juanita Apartments, as well as services for residents on site.

**VIII. EXECUTIVE SESSION**

A motion was made by Commissioner Mitchell to adjourn to Executive Session at 9:50 am for approximately thirty minutes to discuss the performance of a public employee as authorized by RCW 42.30.110(1)(g) and potential litigation as authorized by RCW 42.30.110(1)(i)(ii). The motion was seconded by Commissioner McLlarky and unanimously passed.

The regular meeting of the Board of Commissioners was reconvened at 10:23 am by a motion made by Commissioner Mitchell and seconded by Commissioner Brown. Motion unanimously passed. No action was taken during the Executive Session.

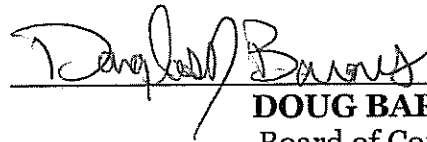
**IX. EXECUTIVE DIRECTOR'S REPORT**

There were no questions from Commissioners on the Executive Director's report.

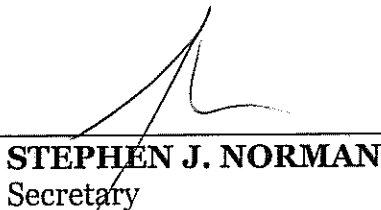
**X. ADJOURNMENT**

There being no further business the meeting was officially adjourned at 10:30 am by a motion from Commissioner McLlarky, seconded by Commissioner Palmer and unanimously passed.

**THE HOUSING AUTHORITY OF THE  
COUNTY OF KING, WASHINGTON**



**DOUG BARNES, Chair**  
Board of Commissioners

  
**STEPHEN J. NORMAN**  
Secretary