# MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF THE KING COUNTY HOUSING AUTHORITY

# **April 22, 2013**

#### I. CALL TO ORDER

The meeting of the Board of Commissioners of the King County Housing Authority was called to order telephonically by Chair Doug Barnes at 10:30 am on Monday, April 22, 2013 at the King County Housing Authority's Administrative Offices, 600 & 700 Andover Park West, Tukwila, Washington.

#### II. ROLL CALL

**Present:** Commissioner Doug Barnes, Chair; Commissioner Susan Palmer and Commissioner Terry McLlarky

Staff: Tessa Martin

**Guest:** Cindy Ference

#### III. PUBLIC COMMENT

No member of the public in attendance offered public comment.

## IV. EXECUTIVE SESSION

A motion was made by Commissioner McLlarky to adjourn to Executive Session at 10:38 pm for approximately ten minutes to discuss the performance of a public employee as authorized by RCW 42.30.110(1)(g). The motion was seconded by Commissioner Palmer and unanimously passed.

The regular meeting of the Board of Commissioners was reconvened at 10:47 am by a motion made by Commissioner McLlarky and seconded by Commissioner Palmer. Motion unanimously passed. No action was taken during the Executive Session.

### V. RESOLUTION FOR DISCUSSION

**Resolution No. 5430**: Authorizing Payment of a Performance Bonus for the Executive Director for Calendar Year 2012

Chair Doug Barnes reported the Board of Commissioners have reviewed the performance of Stephen Norman, Executive Director, and his achievement of goals set forth in the Performance Bonus Policy. Under the terms of Mr. Norman's contract, the Board may, in its discretion, make additional and appropriate increases in his salary based on the Board's evaluation. The Board of Commissioners acknowledged the outstanding job performance of Stephen Norman; and Chair Barnes noted that Resolution No. 5430 would approve a bonus of \$15,000 for calendar year 2012 based on his review.

**MOTION:** Moved that Resolution No. 5430, Authorizing Payment of a Performance Bonus for the Executive Director for Calendar Year 2012, be approved.

**MOVED BY**: Commissioner McLlarky, seconded by Commissioner Palmer. Motion unanimously passed.

## VI. ADJOURNMENT

There being no further business the special meeting was officially adjourned at 10:50 am by a motion from Commissioner McLlarky, seconded by Commissioner Palmer and unanimously passed.

THE HOUSING AUTHORITY OF THE COUNTY OF KING, WASHINGTON

DOUG BARNES, Chair Board of Commissioners

STEPHEN J. NORMAN

Secretary