

## **Instructions for Housing Choice Voucher Extension Request Form**

If you are requesting a voucher extension that exceeds your initial voucher issue date, the Housing Authority asks that you complete this extension form and you will be notified of our decision within 10 business days.

The Housing Authority is collecting information related to housing search barriers and will review your request for an extension. Generally all requests for extensions beyond 240 days must be related to a disability and information from a 3rd party provider familiar with your disability must be provided. For more information regarding the Reasonable Accommodation process please go to <https://www.kcha.org/residents/accommodations/> or contact your KCHA representative.



**King County  
Housing  
Authority**

SECTION 8 OFFICE

700 ANDOVER PARK W, SUITE A, TUKWILA, WA, 98188-3322

PHONE: (206) 214-1300 FAX: (206) 243-5927

**OFFICE USE ONLY**

FORM #: 811

HOUSEHOLD ID:

EFFECTIVE  
DATE:

**Housing Choice Voucher Extension Request Form**

Participant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Cellphone Number: \_\_\_\_\_ Other Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Number of rental applications submitted since voucher received:** \_\_\_\_\_

**Area Searching:**  South (Auburn/Kent/Federal Way)  Southwest (Burien/Des Moines/SeaTac/Tukwila)  
 Eastside (Bellevue/Kirkland/Issaquah/Redmond)  North (Shoreline/Lake Forest Park)  Outside King County

**Where are you currently living?**  Apartment/house you rent  Shelter/transitional housing  Car/Camper  
 Hospital/medical facility  Friends/family  Motel/hotel  Couch surfing  
 Outside  Other: \_\_\_\_\_

**What difficulties have you had while looking for housing with your voucher? (check all that apply)**

- Medical/health issues
- Low credit score/negative credit history
- Income is too low
- Trouble finding units with the right:
  - Bedroom size
  - Rent/cost
  - Location
  - Building type (apartment, single family homes, etc.)
- Schedule/no time to search (due to work, childcare, commute, etc.)
- Family obligations (taking care of kids, other family members, etc.)
- Difficulty communicating with landlords/property managers
- Negative rental history (eviction, unit damage, debt owed to prior landlord, etc.)
- Don't have enough money for moving costs (including application fees, first/last/security deposit, etc.)
- Voucher amount too low (can't find any units within voucher amount)
- Landlord does not want to participate in Section 8 program
- Domestic Violence
- Other: \_\_\_\_\_
- No access to search tools (computer, internet, phone, etc.)
- Criminal history
- No transportation

Participant Signature

**Office Use Only - If household requests an extension**

Household is a:  New Voucher Holder  Mover Initial Voucher Expiration Date: \_\_\_\_\_  
 Extension granted New Expiration Date: \_\_\_\_\_  Extension Denied Date: \_\_\_\_\_  
 1st extension after 120 days  FINAL extension after 180 days  RA request (240+ days)  
 Date sent to 504 Coordinator: \_\_\_\_\_

Housing Representative